

STUDENT NAME:	
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Queen's Golden Jubilee Citizenship Award and Alberta Centennial Awards Record of Accomplishments

Record of Accomplishments Chart: a summary highlighting the student's accomplishments throughout their high school years: Grade 10, Grade 11 and Grade 12. Not to exceed 3 pages.

It is preferable that the Record of Accomplishments Chart be completed by the student. In writing the record of accomplishments, the individual's contributions while in school and/or the community should be described in the following areas:

- **Citizenship** – As demonstrated through involvement in the political process, e.g. student government, municipal, provincial or federal level.
- **Leadership** – Led or started various activities, influenced others, and/or made improvements/changes.
- **Community Service and Volunteer Engagement** – Activities participated in, not mandated by the student's program of study or courses.

The Record of Accomplishments is evaluated according to the following criteria:

Grade	The Grade the student was in when participating in the activity or project.
Activity	Briefly describe the activity or project.
Role	Student's role, e.g. did the student lead, initiate, participate or organize.
Results/ Impact	What was accomplished? Did the student's participation make a difference? Would the activity have taken place without their participation? Will the activity or project continue after the candidate has left high school?
Level of Involvement	Describe the extent of the candidate's involvement, e.g. is the student passionate about the activity? How much time/effort was devoted to the activity/project?

Submission:

Submit the nomination form, Record of Accomplishments Chart and supporting reference letters to your high school. Your school will submit the application package to Alberta Culture, Multiculturalism and Status of Women as part of the nomination process.

The nomination is then forwarded to the Alberta Citizenship Awards Selection Committee.

For each Grade Level, complete the candidate's record of accomplishments according to the following format (in three pages or less).

Note: The completed chart must be verified by initialing each page and signed by one of the references, a school principal or school counsellor.

INITIAL:

STUDENT NAME:	
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Grade: 10

Citizenship			Volunteer Time
Activity	Role	Results/Impact	Hours Weeks Months

Community Service/Volunteer Engagement			Volunteer Time
Activity	Role	Results/Impact	Hours Weeks Months

Leadership			Volunteer Time
Activity	Role	Results/Impact	Hours Weeks Months

INITIAL:

STUDENT NAME:	
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Grade: 11

Citizenship			Volunteer Time
Activity	Role	Results/Impact	Hours Weeks Months

Community Service/Volunteer Engagement			Volunteer Time
Activity	Role	Results/Impact	Hours Weeks Months

Leadership			Volunteer Time
Activity	Role	Results/Impact	Hours Weeks Months

INITIAL:

STUDENT NAME:	
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Grade: 12

Citizenship			Volunteer Time
Activity	Role	Results/Impact	Hours Weeks Months

Community Service/Volunteer Engagement			Volunteer Time
Activity	Role	Results/Impact	Hours Weeks Months

Leadership			Volunteer Time
Activity	Role	Results/Impact	Hours Weeks Months

I verify that this list is true and accurate: _____ Title

Date: _____

INITIAL:
